



# Bromley Adult Education College

Courses for Adults

# 2023 - 2024

For full course details go to: [www.baec.ac.uk](http://www.baec.ac.uk)

Or enquire at one of the centres

Kentwood Centre 020 8659 7976

Poverest Centre 01689 822886

Email: [enquiries@baec.ac.uk](mailto:enquiries@baec.ac.uk)

## ***Bringing Learning Alive***

*Course details subject to change*



## Contents

Term Dates .....	1
English and Maths Courses .....	2
Multiply .....	3
English for Speakers of Other Languages (ESOL) .....	4
Community Outreach Learning.....	5
Learners with Learning Difficulties or Disabilities .....	6
Modern Foreign Languages in 2023-24 .....	7
Digital Drop In .....	8
Art Appreciation.....	9
Cake Decorating and Sugarcraft .....	10
Clothes/Dressmaking .....	11
Cookery .....	13
Counselling.....	16
Digital Skills .....	17
Drawing and Painting .....	19
Etching/Printmaking .....	22
Floristry and Flower Arranging.....	23
French .....	25
Italian .....	30
London .....	35
Patchwork and Quilting.....	36
Photography.....	37
Pilates.....	38
Sign Language and Lip Reading .....	39
Spanish.....	40
Stained Glass.....	45
Upholstery.....	46
Yoga .....	47
2023/2024 Course Fees .....	48
Where to Find Us .....	49

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Term Dates

### Term Dates for 2023-2024

	Dates
Autumn 2023	Monday 11 September – Friday 13 October 2023
	Half-term 16 October – 27 October 2023
	Monday 30 October – Friday 15 December 2023
	<b>Christmas Break</b>
Spring 2024	Monday 08 January – Friday 09 February 2024
	Half-term 12 February – 16 February 2024
	Monday 19 February – Friday 22 March 2024
	<b>Easter Break</b>
Summer 2024	Monday 15 April – Friday 24 May 2024 (Bank Holiday Monday 06 May)
	Half-term 27 May – 31 May 2024
	Monday 03 June – Friday 28 June 2024

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## English and Maths Courses

### English and Maths courses start in September 2023

Do you lack the English and/or maths skills you need to work, study or support your children? Did you miss out on a qualification at school?

We offer Functional Skills in English and Maths from Entry Level to Level 2 and GCSE in English and Maths.

#### **Book an initial assessment ASAP**

All classes are **FREE** to those without GCSE grade 4. You must be a UK citizen or have permission to be in the UK for 12 months. Some exceptions apply, so please contact us for more details.

**You will need to have an initial assessment to determine your current level of English/maths to ensure you are placed in the correct class.**

To make an appointment for an interview/assessment,

or for more information

please visit <https://baec.ac.uk/index.php/pre-course-assessments/>

or call us on 020 8659 7976

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Multiply

- Do numbers make you feel nervous?
- Do you want to improve your maths knowledge and understanding for your work?
- Do you need to use maths to support your learning goals?
- Do you want to help your children with their schoolwork?
- Would you like to find out more about personal finance and ways to save money?
- Would you like to reduce waste and make the best of what you use?

The Multiply programme can help you get the numeracy confidence and skills needed to access good work or further learning.

Multiply is a new government-funded initiative, supported by the Mayor for London. Find out more on <https://www.london.gov.uk/programmes-strategies/jobs-and-skills/london-multiply-programme>.

### Multiply Courses at BAEC

There is a wide range of Multiply programmes available, from single workshops to longer courses.

To register your interest please visit <https://baec.ac.uk/index.php/multiply/> and we will get in touch to talk about the best option for you.

For more information, please visit <https://baec.ac.uk/index.php/latest-courses/> to see our latest courses or call us on 020 8659 7976.

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## English for Speakers of Other Languages (ESOL)

**These courses start in September 2023**

**You will need an initial assessment first**

**Details at the bottom of the page**

Do you want to improve your English language skills?

Would you like to develop your speaking, listening, reading and writing skills to find work, help your children with their homework, or go on to further study in the UK?

We offer ESOL classes for learners from other countries that are settled in the UK and would like to gain nationally recognised qualifications.

Classes are FREE for eligible students receiving certain benefits and who are looking for work, and those earning less than £23,302.50 annual gross salary, subject to eligibility. You must be a UK citizen or have permission to be in the UK for 12 months. Some exceptions apply, so please contact us for more details.

This is a one year programme of study in 3 parts:

Term 1 – September - December 2023

Term 2 – January - March 2024

Term 3 – April - June 2024

For those paying for their course, fees are payable termly.

**You will need to have an initial assessment to determine your current level of English to ensure you are placed in the correct class.**

To make an appointment for an interview/assessment,  
or for more information  
please visit <https://baec.ac.uk/index.php/pre-course-assessments/>  
or call us on 020 8659 7976

**When you come in to enrol please ensure you bring in your passport or home office papers, plus any relevant benefit documentation.**

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Community Outreach Learning

Our Community Learning Outreach programmes aim to enable all members of the local community to access learning and secure the best possible outcomes for vulnerable and disadvantaged adults in the community.

Our community courses are great for those who want to try something new, gain confidence with learning, become more involved in their community or improve their skills to get them on the road towards realising their life goals.

You cannot enrol individually on Outreach programmes; we work closely with a range of partners to create tailored courses for small groups of learners. A wide variety of subjects include English literacy and language, numeracy, preparation to employment, creative arts, crafts, computing, cookery, confidence building, exercise, family learning, mindfulness, and courses for learners with disabilities or learning difficulties.

If you are interested in joining a course, please email Agnes Jeary on

***agnesj@baec.ac.uk*** or call **020 8659 7976**.

We can then put you in touch with one of our partner organisations, depending on your circumstances.

If you would like more information on our partnership work or if you belong to a community group and would like to talk to us about our Community Learning opportunities, please email or phone as above.



# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Learners with Learning Difficulties or Disabilities

**These courses start in September 2023**

**Book an initial assessment if interested - details below**

We offer a range of non-accredited courses to help you develop:

- Skills for independent living
- Skills for employment
- Skills to improve your confidence and communication
- English and maths skills

Classes are held at:

- Poverest Centre, Poverest Road, Orpington BR5 2DQ
- Kentwood Centre, Kingsdale Road, Penge SE20 7PR

Courses on offer include:

**Art and Craft, Cookery, Dance and Drama, Gardening**

**Basic Computing, Photography, English, Maths**

**Communication Skills, Music, Employability**

Courses run on a yearly basis from September 2023 to July 2024.

If you are new to the college and are interested in joining any of these classes you will need to come for an initial assessment.

For further details and to book an assessment/interview please call 01689 822886 or email [supportedlearning@baec.ac.uk](mailto:supportedlearning@baec.ac.uk)

On the interview day please ensure you bring in your passport/birth certificate, plus any relevant education, health and care documentation.

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Modern Foreign Languages in 2023-24

BAEC offers year-long programmes and short intensive courses in French, Italian and Spanish. All courses are taught by highly experienced tutors, the majority of whom are native speakers.

There are four levels from beginners to intermediates in a coordinated progression route.

Language courses normally include an Initial Assessment activity in the first session and you may be offered the possibility of transferring to another course if your level is higher or lower than the advertised level of the course.

### **Year 1 – Basic**

For those who cannot speak, read or write any of the language, or can recognise and use a few familiar words and phrases, ask and answer simple questions.

### **Year 2 – Improvers**

For those who can take part in basic exchanges relating to personal details, needs and interests; and can carry out elementary transactions in everyday situations; using a limited range of words and expressions and basic correct grammatical structures.

### **Year 3 – Lower intermediates**

For those who can communicate using basic but broadly correct grammar and a limited range of common vocabulary; and are beginning to express the differences between past, present and future events.

### **Year 4 – Higher intermediates**

For those who can maintain a conversation using a sound command of vocabulary and commonly used sentence structures; recognise and express the differences between past, present and future events.

### **Advanced classes**

Language learning is ongoing and continuous practice is necessary to retain fluency.

Beyond Year 4, we provide Conversational and Advanced classes. You may enrol on these classes year after year, they do not follow a set syllabus, objectives are set by mutual agreement with the tutor. These classes are funded mainly through learners' fees.

If you require further information, please email Agnes Jeary [agnesj@baec.ac.uk](mailto:agnesj@baec.ac.uk) or Lou Smith [louise.smith@baec.ac.uk](mailto:louise.smith@baec.ac.uk) or phone the Kentwood Centre on 020 8659 7976 and ask to speak to either Agnes Jeary or Lou Smith.

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Digital Drop In



### **Kentwood Centre**

Fridays 10.00am to 1.00pm until August 2023. Changing to 9.30am to 12.30pm from September 2023. Room 3 (next to reception).

### **Poverest Centre**

Mondays 12.30pm to 4pm in room 2.

The ideal place to come if you are looking for work and need some help:

- ▶ Searching and applying for jobs online
- ▶ CV and interview skills advice
- ▶ Using the 'Find a Job' website
- ▶ Information on courses available

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

This is a list of current courses, but it isn't necessarily up-to-date. New courses are planned all year, please check the Course List pages on our website for more details: [www.baec.ac.uk](http://www.baec.ac.uk).

If you cannot see a course listed or a course is full please contact the college on one of the telephone numbers at the bottom of the page, as they will be able to advise you and there may be a waiting list.

## Art Appreciation

### Art Appreciation - Life As We See It

Join these courses to learn more about art history, artists and movements, aesthetics and the appreciation of different forms and styles of Modern Art from 1880's to the present day. The course may include a gallery visit, or exploration of online collections.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03732	Tue	09:45 - 11:45	12/09/2023 - 21/05/2024	28	Poverest Centre	Mania Row	£334 (concessions £267)
K03610	Wed	09:45 - 11:45	13/09/2023 - 22/05/2024	28	Kentwood Centre	Mania Row	£334 (concessions £267)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Cake Decorating and Sugarcraft

### Cake Decorating - Introduction to Sugarcraft

The course will provide learners who are beginners or those with some experience the opportunity to learn how to: - make buttercream and use it to pipe decorations and cover cakes - make modelling paste and use to create a sugar model - use flower paste to make sugar flowers. The sessions will usually involve a demonstration by the tutor followed by a practical exercise for learners to have a go. A list of items for each session will be handed out during the previous week's class. The first class will show the learners the different types of icings that will be used throughout the course and include a fun hands-on exercise to make a sugar model. The tutor will provide the materials for this. The cost of materials and equipment used is not included in the cost of the course.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03733	Mon	19:00 - 21:00	11/09/2023 - 11/12/2023	11	Poverest Centre	Judy Kimmins	£145 (concessions £117)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Clothes/Dressmaking

### Clothesmaking

Learn or improve your skills in how to measure yourself accurately, how to read, understand and make simple alterations to a commercial pattern including how to lay out, cut out and mark correctly. You will also learn how to complete simple alterations and a variety of seams, darts and gathers, how to put in a sleeve and various sewing techniques e.g. seams and seam finishes, hems and zip insertion. The cost of materials and equipment used is not included in the cost of the course.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03613	Mon	10:00 - 13:00	11/09/2023 - 11/12/2023	12	Kentwood Centre	Nicholine Bailey	£228 (concessions £182)
K03616	Tue	19:00 - 21:30	12/09/2023 - 12/12/2023	12	Kentwood Centre	Nicholine Bailey	£190 (concessions £152)
K03614	Mon	10:00 - 13:00	8/01/2024 - 18/03/2024	10	Kentwood Centre	Nicholine Bailey	£190 (concessions £152)
K03617	Tue	19:00 - 21:30	9/01/2024 - 19/03/2024	10	Kentwood Centre	Nicholine Bailey	£158 (concessions £126)
K03615	Mon	10:00 - 13:00	15/04/2024 - 24/06/2024	9	Kentwood Centre	Nicholine Bailey	£171 (concessions £137)
K03618	Tue	19:00 - 21:30	16/04/2024 - 25/06/2024	10	Kentwood Centre	Nicholine Bailey	£158 (concessions £126)

### Clothesmaking for Improvers

Have you completed the Clothesmaking for Beginners course or would you like to improve your clothesmaking skills? You will learn how to measure yourself accurately and how to read, understand and make simple alterations to a commercial pattern including how to lay out, cut out and mark correctly. You will also learn how to complete simple alterations and a variety of seams, darts and gathers, how to put in a sleeve and various sewing techniques e.g. seams and seam finishes, hems and zip insertion. The cost of materials and equipment used is not included in the cost of the course.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03622	Tue	10:00 - 13:00	12/09/2023 - 12/12/2023	12	Kentwood Centre	Nicholine Bailey	£228 (concessions £182)
K03623	Tue	10:00 - 13:00	9/01/2024 - 19/03/2024	10	Kentwood Centre	Nicholine Bailey	£190 (concessions £152)
K03624	Tue	10:00 - 13:00	16/04/2024 - 25/06/2024	10	Kentwood Centre	Nicholine Bailey	£190 (concessions £152)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Clothesmaking - Pattern Hacking

Pattern hacking - how to make the most of your sewing patterns. On this short course you will learn how to extend the use of your sewing patterns by changing various features. This course is ideal for those who have some sewing experience and want to stretch their creative skills. Each week we will look at a feature such as necklines, collars, sleeves, dart placement etc. and learn how to alter an existing pattern to the design of your choice. You will need to bring a pattern to work from, pencil, eraser, metric dressmakers' ruler/patternmaster, paper scissors. You may also want to bring scrap fabric to make samples. The cost of materials and equipment used is not included in the cost of the course.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03625	Thu	10:00 - 13:00	14/09/2023 - 12/10/2023	5	Kentwood Centre	Nicholine Bailey	£95 (concessions £76)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Cookery

### Cookery - Seasonal Eating

Come and learn how to use beautiful seasonal produce to create dishes that will please the whole family, and when you are hosting guests. Main courses, cakes and desserts will be covered and you will be shown the best methods for success. New recipes covered in each course. You will be required to provide all your own ingredients each week and please also bring containers to take your creations home in. You will receive an ingredients list before your course begins, if you do not please contact the college.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03630	Tue	19:00 - 21:00	12/09/2023 - 10/10/2023	5	Kentwood Centre	Jackie Denniss	£66 (concessions £53)

### Cookery - Man in the Kitchen

Emphasis on basic techniques with lots of ideas for main course recipes and will include some ideas for simple entertaining. Learners can expect help to gain confidence towards the choice and presentation of food. Lots of main course recipes, but also simple starters, soups, vegetable dishes, desserts, bakery and more. A small ingredients list will be sent out prior to the first week of the course. If you do not receive this please contact the college. The cost of ingredients is not included in the course fee.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03629	Wed	10:00 - 12:00	13/09/2023 - 22/05/2024	28	Kentwood Centre	Jackie Denniss	£368 (concessions £297)

### Cookery - Beginner's Cookery

Everyone can enjoy learning basic cookery skills with a little practise. Mastering these basic skills will make better meals, save time and allow you to eat more healthily. You will go from a novice to a good home cook easily and cook with confidence. We will cover all the basic skills such as pastry, sauce, bread, batter and cake making along with skills in meat cookery, vegetable preparation and correct use of a knife. Once you have the basics you can then expand your repertoire. New recipes covered in each course. You will be required to provide all your own ingredients each week and please also bring containers to take your creations home in.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03626	Fri	10:00 - 12:00	15/09/2023 - 13/10/2023	5	Kentwood Centre	Jackie Denniss	£66 (concessions £53)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Cookery - Around the World

Take a culinary journey around the world, cooking food from a different country each week. You will have the opportunity to produce two recipes each week to take home. New recipes covered in each course. You will be required to provide all your own ingredients each week and please also bring containers to take your creations home in. You will receive an ingredients list before your course begins, if you do not please contact the college.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03631	Tue	19:00 - 21:00	31/10/2023 - 12/12/2023	7	Kentwood Centre	Jackie Denniss	£92 (concessions £74)

## Cookery - Festive Entertaining

In the run up to the festive holidays, come and learn how to create some delicious recipes, including mains, desserts for entertaining, savoury and sweet treats. New recipes covered in each course. The cost of ingredients is not included in the course fee. You will receive an ingredients list before your course begins, if you do not please contact the college.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03627	Fri	10:00 - 12:00	3/11/2023 - 15/12/2023	7	Kentwood Centre	Jackie Denniss	£92 (concessions £74)

## Cookery - All Round Baking

In this course you will learn how to make a range of cakes, breads and biscuits. We will cover all the classics and give them a twist that will be practical and inspiring. The cost of ingredients is not included in the course fee. You will receive an ingredients list before your course begins, if you do not please contact the college.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03633	Mon	10:00 - 13:00	6/11/2023 - 27/11/2023	4	Kentwood Centre	Jill Thomas	£78 (concessions £63)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Cookery - Healthy Eating

Clean up your eating for the New Year. Learn about the health benefits of key ingredients and combine them to create great meals and healthy snacks for all the family. New recipes covered in each course. The cost of ingredients is not included in the course fee and please also bring containers to take your creations home in. You will receive an ingredients list before your course begins, if you do not please contact the college.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03632	Tue	19:00 - 21:00	9/01/2024 - 6/02/2024	5	Kentwood Centre	Jackie Denniss	£66 (concessions £53)

## Cookery - Vegetarian and Vegan

Learn to cook a variety of dishes that are either vegetarian or vegan. You will have the opportunity to make 2 dishes each week. Healthy, nutritious and great for the whole family. The cost of ingredients is not included in the course fee and please also bring containers to take your creations home in. You will receive an ingredients list before your course begins, if you do not please contact the college.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03628	Fri	10:00 - 12:00	12/01/2024 - 9/02/2024	5	Kentwood Centre	Jackie Denniss	£66 (concessions £53)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Counselling

### Counselling - Level 2 Introduction

This accredited course is a stepping stone if you are considering further counselling training. It will also give you useful listening skills to use in all walks of life. All candidates will be expected to sign a declaration to state their suitability to join a course and attend an interview. Candidates will need a pre-course interview and assessment which will take place online.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03599	Tue	19:00 - 21:30	12/09/2023 - 16/01/2024	14	Kentwood Centre	Sarah Lawlor	£205 (concessions free)
K03600	Tue	19:00 - 21:30	20/02/2024 - 18/06/2024	14	Kentwood Centre	Sarah Lawlor	£205 (concessions free)

### Counselling - Level 2 Certificate

This course is delivered fully online so appropriate computer and access to a web cam/microphone will be needed. This is an accredited course and is part of the CPCAB progression towards gaining a counselling diploma. Candidates will have to sign a declaration to state their suitability to join a course and attend an interview. Candidates will need a pre-course interview and assessment which will take place online. Please note you must live in England to be eligible for online courses with BAEC.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
R03597	Mon	18:30 - 21:30	11/09/2023 - 24/06/2024	31	Online - Fully Remote	Sarah Lawlor	£553 (concessions free)

### Counselling - Level 2 Certificate

This is an accredited course and is part of the CPCAB progression towards gaining a counselling diploma. Candidates will have to sign a declaration to state their suitability to join a course and attend an interview. Candidates will need a pre-course interview and assessment which will take place online.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03598	Tue	09:30 - 12:30	12/09/2023 - 18/06/2024	31	Kentwood Centre	Sarah Lawlor	£553 (concessions free)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Digital Skills

### Digital Skills - Beginner Basics

Having digital skills means being able to interact with the online services that are essential for modern life such as online shopping, searching for information, job hunting etc. This free course is the first step to learning how to use a computer or smartphone to access the digital world. Topics will include: - Using a mouse and keyboard to control a computer - Searching the internet using a computer or smart phone - Carrying out transactions on the internet - Sending and receiving emails This course is suitable for complete beginners to computers or smartphones or those with low digital skills wanting to gain more confidence. This is a classroom based course at the Kentwood Centre. You will use the computers in the classroom (no need to bring your own) You can bring your Smartphone if you choose. If you do not have a smartphone you will not be provided with one but you will still be able to fully engage in the course using the computer provided instead.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03584	Mon	10:00 - 12:30	11/09/2023 - 30/10/2023	6	Kentwood Centre	Sumaira Hasan	Free - Digital Skills course
P03583	Wed	09:30 - 12:00	13/09/2023 - 1/11/2023	6	Poverest Centre	Samantha Matthews	Free - Digital Skills course

### Digital Skills - Office Skills Foundation

An ideal course if you are looking to gain basic skills in word processing, presentations and spreadsheets using the Microsoft Office suite. These skills can help you find work in an administrative or office based role, help the kids with their homework, or simply for household admin.

Suitable for beginners to Microsoft Word, Excel and PowerPoint.

Not suitable for beginners to computing as mouse and keyboard skills are required.

No qualification is attached to this course but an in-house certificate of completion is available on request.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03588	Mon	09:30 - 12:30	11/09/2023 - 11/12/2023	12	Poverest Centre	Jill Collier	Free - Digital Skills course
K03591	Tue	18:30 - 21:30	12/09/2023 - 12/12/2023	12	Kentwood Centre	Jacob Koster	Free - Digital Skills course

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Digital Skills - Office Skills Intermediate

This is an intermediate level course for anyone wanting to improve their word processing and spreadsheet skills to be work ready or to be a proficient home user. You will build on basic skills in Microsoft Word to use more advanced features such as tables or styles. You will build on basic skills in Microsoft Excel to use more advanced features such as functions, graphs and data management tools.

Suitable for improvers in Microsoft Word and Excel.

This course is not suitable for beginners to word processing or spreadsheets. You will need to have completed the Office Skills Foundation course or have similar skills in Word and Excel.

No qualification is attached to this course but an in-house certificate of completion is available on request.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03593	Tue	12:30 - 15:30	12/09/2023 - 6/02/2024	17	Poverest Centre	Jill Collier	Free - Digital Skills course
K03595	Wed	12:30 - 15:30	13/09/2023 - 7/02/2024	17	Kentwood Centre	Jill Collier	Free - Digital Skills course
P03592	Mon	09:30 - 12:30	8/01/2024 - 20/05/2024	15	Poverest Centre	Jill Collier	Free - Digital Skills course
P03596	Wed	09:30 - 12:30	10/01/2024 - 15/05/2024	15	Poverest Centre	Jill Collier	Free - Digital Skills course
P03594	Wed	18:30 - 21:30	10/01/2024 - 15/05/2024	15	Poverest Centre	Jill Collier	Free - Digital Skills course

## Digital Skills - Essential Digital Skills Qualification (EDSQ)

This course is for those wanting to become more confident with their digital skills and gain a qualification to improve job prospects. It's the ideal follow on if you have completed the short Beginner Basics course, or already have some basic digital skills. The course focuses on both PCs and smartphones and covers: Using devices and handling information Creating and editing word processing documents Communicating (email, video calls) Carrying out transactions online (filling in forms, using online services) Being safe and responsible online The course will involve using the internet, email and word processing. The course leads to an Entry Level 3 Qualification after successful completion of assessments in class. A pre-course suitability assessment will be required before enrolment.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03587	Tue	09:30 - 12:30	12/09/2023 - 30/01/2024	16	Kentwood Centre	Jacob Koster	Free - Digital Skills course
K03586	Mon	10:00 - 13:00	6/11/2023 - 18/03/2024	16	Kentwood Centre	Sumaira Hasan	Free - Digital Skills course
P03585	Wed	09:30 - 12:30	8/11/2023 - 20/03/2024	16	Poverest Centre	Samantha Matthews	Free - Digital Skills course

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Drawing and Painting

### Drawing & Painting - Practical Adventure

This course is for all abilities - learners only need to have an open and enquiring mind and be willing to have fun. Taking a number of genres and notable artists and exemplars - the tutor will lead learners through practical exercises and artistic experiments to gain new skills and better understand the theme. A variety of materials will be used ie mixed media. The works/artists/genres looked at will come from very traditional revered artists - through to contemporary ones working today. The course structure is based on the theory that much “creativity” is the result of PLAY. Having fun and getting messy is part of the process. Philosophically the term “Homo Ludens” has been around for centuries - Backing this is more recent research on creativity that indicates that much innovative work and new discoveries are made by people who are willing to branch out, take risks and fail. The cost of materials is not included in the cost of the course.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03641	Thu	14:00 - 16:30	14/09/2023 - 14/12/2023	12	Kentwood Centre	Tony Anderson	£190 (concessions £152)

### Drawing Masterclass

Do you want to improve your drawing skills? Are your drawings not improving? Learn how to use graphite pencils, erasers and blending tools properly, how to select images to use for your drawings and how to finish your artwork to a professional standard including framing. This course is aimed primarily at those who have good basic drawing skills who want to improve, although learners of all levels are welcome. Framing costs and equipment are not included in the course fee.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03645	Tue	10:00 - 12:30	12/09/2023 - 12/12/2023	12	Kentwood Centre	Nik Cornwell	£190 (concessions £152)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Drawing & Painting - Mixed Media

Explore a variety of subject matter through the use of various techniques and media (pencil, oils, watercolour, charcoal, acrylics, etc) whilst developing your observational skills. Each course may place an emphasis on a particular medium. The cost of materials is not included in the cost of the course.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03634	Mon	10:00 - 12:30	11/09/2023 - 11/12/2023	12	Kentwood Centre	Nik Cornwell	£190 (concessions £152)
P03738	Tue	12:30 - 15:00	12/09/2023 - 21/05/2024	28	Poverest Centre	Mania Row	£442 (concessions £354)
K03637	Wed	12:30 - 15:00	13/09/2023 - 22/05/2024	28	Kentwood Centre	Mania Row	£442 (concessions £354)
P03735	Fri	10:00 - 12:30	15/09/2023 - 15/12/2023	12	Poverest Centre	Janette Ralph	£190 (concessions £152)
K03642	Fri	10:00 - 12:30	15/09/2023 - 15/12/2023	12	Kentwood Centre	Patricia Barrow	£190 (concessions £152)
K03635	Mon	10:00 - 12:30	8/01/2024 - 18/03/2024	10	Kentwood Centre	Nik Cornwell	£158 (concessions £126)
P03736	Fri	10:00 - 12:30	12/01/2024 - 22/03/2024	10	Poverest Centre	Janette Ralph	£158 (concessions £126)
K03643	Fri	10:00 - 12:30	12/01/2024 - 22/03/2024	10	Kentwood Centre	Patricia Barrow	£158 (concessions £126)
K03636	Mon	10:00 - 12:30	15/04/2024 - 24/06/2024	9	Kentwood Centre	Nik Cornwell	£142 (concessions £114)
P03737	Fri	10:00 - 12:30	19/04/2024 - 28/06/2024	10	Poverest Centre	Janette Ralph	£158 (concessions £126)
K03644	Fri	10:00 - 12:30	19/04/2024 - 28/06/2024	10	Kentwood Centre	Patricia Barrow	£158 (concessions £126)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Drawing & Painting - Hone your skills

This drawing and painting course is for intermediate to more advanced learners and as a follow on from other drawing and painting courses and/or existing skills. We will be covering all aspects of drawing using pencils and charcoal; and an introduction/follow on to painting. Learners will build on their existing skills. Learners should be able to supply their own pencils/paper/paints etc (the tutor can provide a more detailed list during the first lesson if required). The cost of materials is not included in the cost of the course.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03638	Thu	19:00 - 21:30	14/09/2023 - 14/12/2023	12	Kentwood Centre	Nik Cornwell	£190 (concessions £152)
K03639	Thu	19:00 - 21:30	11/01/2024 - 21/03/2024	10	Kentwood Centre	Nik Cornwell	£158 (concessions £126)
K03640	Thu	19:00 - 21:30	18/04/2024 - 27/06/2024	10	Kentwood Centre	Nik Cornwell	£158 (concessions £126)

## Drawing & Painting - Water-Based Media

Explore a variety of water-based painting and drawing media. Learn and develop different techniques to improve drawing and painting skills. Students will work with a wide range of subjects including still life and landscapes. The cost of materials is not included in the cost of the course.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03739	Tue	09:30 - 12:00	12/09/2023 - 12/12/2023	12	Poverest Centre	Janette Ralph	£190 (concessions £152)
P03740	Tue	09:30 - 12:00	9/01/2024 - 19/03/2024	10	Poverest Centre	Janette Ralph	£158 (concessions £126)
P03741	Tue	09:30 - 12:00	16/04/2024 - 25/06/2024	10	Poverest Centre	Janette Ralph	£158 (concessions £126)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Etching/Printmaking

### Etching and Printmaking

The course will include scoping and adopting the most appropriate methods for applying the learners' art to print technique. This involves looking at historical and contemporary printmakers and application of print to various ideologies and new developments in printmaking. Beginners and the more experienced welcome. Course fee does not include materials required for projects.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03647	Tue	10:00 - 13:30	12/09/2023 - 12/12/2023	12	Kentwood Centre	Tony Anderson	£265 (concessions £213)
K03646	Tue	19:00 - 21:00	12/09/2023 - 12/12/2023	12	Kentwood Centre	Tony Anderson	£152 (concessions £121)
K03649	Tue	10:00 - 13:30	9/01/2024 - 19/03/2024	10	Kentwood Centre	Tony Anderson	£221 (concessions £177)
K03648	Tue	19:00 - 21:00	9/01/2024 - 19/03/2024	10	Kentwood Centre	Tony Anderson	£126 (concessions £101)
K03651	Tue	10:00 - 13:30	16/04/2024 - 25/06/2024	10	Kentwood Centre	Tony Anderson	£221 (concessions £177)
K03650	Tue	19:00 - 21:00	16/04/2024 - 25/06/2024	10	Kentwood Centre	Tony Anderson	£126 (concessions £101)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Floristry and Flower Arranging

### Floristry - Beginners

Perfect for beginners - this course will help you learn all the basic skills. You will make a basket, hand-tied bouquet, round posy, a front facing arrangement and a long and low design. Course fee does not include flowers or other materials required for projects.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03652	Thu	10:00 - 12:00	14/09/2023 - 12/10/2023	5	Kentwood Centre	Victoria Hawkes	£66 (concessions £53)
K03658	Thu	10:00 - 12:00	11/01/2024 - 8/02/2024	5	Kentwood Centre	Victoria Hawkes	£66 (concessions £53)

### Floristry - Autumn Flowers

Learn how to create beautiful Autumn style floral arrangements that reflect the look and colour of the season. Designs include a Wicker door wreath, arrangements in a pumpkin, a mantel piece display, a textured posy and a gift basket. Course fee does not include flowers or other materials required for projects.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03653	Mon	10:00 - 12:00	11/09/2023 - 9/10/2023	5	Kentwood Centre	Victoria Hawkes	£66 (concessions £53)
P03820	Wed	19:00 - 21:00	13/09/2023 - 11/10/2023	5	Poverest Centre	Victoria Hawkes	£66 (concessions £53)

### Floristry - Festive Flowers

Design and create fun floral arrangements. You will make a pine door wreath, candle table display, Christmas basket, mantelpiece display and foliage garland. Fill your home with the smell of Christmas. Course fee does not include flowers or other materials required for projects.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03656	Mon	10:00 - 12:00	20/11/2023 - 11/12/2023	4	Kentwood Centre	Victoria Hawkes	£53 (concessions £42)
P03742	Wed	19:00 - 21:00	22/11/2023 - 13/12/2023	4	Poverest Centre	Victoria Hawkes	£53 (concessions £42)
K03657	Thu	10:00 - 12:00	23/11/2023 - 14/12/2023	4	Kentwood Centre	Victoria Hawkes	£53 (concessions £42)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Floristry - Christmas Workshop

Design and create festive floral arrangements. You will make a door wreath, candle table display or a Christmas basket. Decorate your designs using fresh flowers, Christmas decorations, foliage and natural items such as pine cones and dried oranges to fill your home with the smell of Christmas.

Course fee does not include flowers or other materials required for projects.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03654	Fri	10:00 - 14:00	1/12/2023 - 1/12/2023	1	Kentwood Centre	Victoria Hawkes	£26 (concessions £21)
K03655	Fri	10:00 - 14:00	8/12/2023 - 8/12/2023	1	Kentwood Centre	Victoria Hawkes	£26 (concessions £21)

## Floristry - Improvers

Create a range of floral products for all occasions and seasons. This course is suitable for beginners and improvers. You will have the opportunity to learn new skills and to improve your existing one in new floral designs. Course fee does not include flowers or other materials required for projects.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03660	Mon	10:00 - 12:00	8/01/2024 - 5/02/2024	5	Kentwood Centre	Victoria Hawkes	£66 (concessions £53)

## Floristry - Spring Flowers

Create and design fresh floral designs using bright seasonal spring flowers. You will learn how to design and create a spring hand tied, wicker door wreath, an asymmetrical design, spring basket and a trio of jam jars. Course fee does not include flowers or other materials required for projects.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03743	Wed	19:00 - 21:00	21/02/2024 - 20/03/2024	5	Poverest Centre	Victoria Hawkes	£66 (concessions £53)
K03659	Thu	10:00 - 12:00	22/02/2024 - 21/03/2024	5	Kentwood Centre	Victoria Hawkes	£66 (concessions £53)

## Floristry for All

Create a range of floral products for all occasions and seasons. This course is suitable for beginners and improvers. You will have the opportunity to learn new skills and to improve your existing one in new floral designs. Course fee does not include flowers or other materials required for projects.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03661	Thu	10:00 - 12:00	18/04/2024 - 13/06/2024	8	Kentwood Centre	Victoria Hawkes	£105 (concessions £85)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## French

### French - Beginners - Autumn

This is a course for complete beginners, those with very limited knowledge of language or with no prior experience in language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, such as using greetings and exchanging basic information.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03665	Wed	12:30 - 14:30	13/09/2023 - 13/12/2023	12	Kentwood Centre	Amy Morez	£143 (concessions £114)

### French - Beginners - Spring

Join this course after completing French Beginners Autumn course or if you have limited knowledge of language. By the end of the course, you will have consolidated your ability to take part in basic exchanges, using a wider range of words and expressions and basic correct grammatical structures.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03666	Wed	12:30 - 14:30	10/01/2024 - 20/03/2024	10	Kentwood Centre	Amy Morez	£119 (concessions £95)

### French - Beginners - Summer

Join this course after completing the French Spring course. By the end of the course, you will be confident in taking part in basic exchanges, using simple vocabulary, common expressions and grammatical structures. Not suitable for absolute beginners.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03667	Wed	12:30 - 14:30	17/04/2024 - 26/06/2024	10	Kentwood Centre	Amy Morez	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## French - Improvers - Autumn

This is a course for those who have completed a French Beginner course or those with limited knowledge of language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, such as using greetings and exchanging basic information about yourself, recognise numbers and perform basic calculations including using money, tell the time and the date, order food and drinks and shop for basic items, follow directions, the weather, travel and directions and hobbies.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03662	Tue	10:00 - 12:00	12/09/2023 - 12/12/2023	12	Kentwood Centre	Amy Morez	£143 (concessions £114)

## French - Improvers - Spring

Join this course after completing French Improvers Autumn course or if you have limited knowledge of the language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, improving in confidence and fluency.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03663	Tue	10:00 - 12:00	9/01/2024 - 19/03/2024	10	Kentwood Centre	Amy Morez	£119 (concessions £95)

## French - Improvers - Summer

Join this course after completing French Improvers Spring course or if you have limited knowledge of the language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, including recognising and using some irregular constructions (including irregular verbs).

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03664	Tue	10:00 - 12:00	16/04/2024 - 25/06/2024	10	Kentwood Centre	Amy Morez	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## French - Lower Intermediate - Autumn

This non-accredited Lower Intermediate course will enable you to participate in everyday conversations using clear simple language, support discussion with descriptions or appropriate examples and understand the essential points in other people's conversations and emergencies.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03668	Tue	19:00 - 21:00	12/09/2023 - 12/12/2023	12	Kentwood Centre	Catherine Muscat	£143 (concessions £114)

## French - Lower Intermediate - Spring

This course is suitable for those who completed Lower Intermediate Autumn course or can talk about their interests and past, present and future events using mainly correctly structured sentences and respond to clearly worded questions and comments.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03669	Tue	19:00 - 21:00	9/01/2024 - 19/03/2024	10	Kentwood Centre	Catherine Muscat	£119 (concessions £95)

## French - Lower Intermediate - Summer

This course is suitable for those who completed Lower Intermediate Spring course or can talk about their interests and past, present and future events using mainly correctly structured sentences and respond to clearly worded questions and comments. Use broadly accurate intonation, pronunciation or articulation.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03670	Tue	19:00 - 21:00	16/04/2024 - 25/06/2024	10	Kentwood Centre	Catherine Muscat	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## French - Higher Intermediate - Autumn

This course is suitable for those who completed Lower Intermediate course and can talk about their interests and past, present and future events; and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will have vocabulary to deal with practical situations and will be able to use past, present and future events with more accuracy, using standard, predictable everyday language clearly and mainly accurately to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03671	Thu	19:00 - 21:00	14/09/2023 - 14/12/2023	12	Kentwood Centre	Amy Morez	£143 (concessions £114)

## French - Higher Intermediate - Spring

This course is suitable for those who completed Higher Intermediate Autumn course and can talk about their interests and past, present and future events and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will have consolidated vocabulary to deal with practical situations and will be able to use past, present and future events with more accuracy, using standard, predictable everyday language clearly and mainly accurately to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03672	Thu	19:00 - 21:00	11/01/2024 - 21/03/2024	10	Kentwood Centre	Amy Morez	£119 (concessions £95)

## French - Higher Intermediate - Summer

This course is suitable for those who completed Higher Intermediate Spring course and can talk about their interests and past, present and future events and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will be confident to deal with practical situations and will be able to use past, present and future events with accuracy, using a wide range of vocabulary clearly and accurately to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03673	Thu	19:00 - 21:00	18/04/2024 - 27/06/2024	10	Kentwood Centre	Amy Morez	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## French - Advanced

A non-accredited course for those who have completed a Higher Intermediate French course or can communicate using longer sentences which link ideas and develop clear, detailed arguments; and have working knowledge of tenses. You will be able to participate in sustained exchanges on a range of complex or topical issues and give detailed information and/or explanations about past, present and future events.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03772	Wed	10:00 - 11:30	13/09/2023 - 13/12/2023	12	Kentwood Centre	Amy Morez	£198 (no concessions)
K03773	Wed	10:00 - 11:30	10/01/2024 - 20/03/2024	10	Kentwood Centre	Amy Morez	£165 (no concessions)
K03774	Wed	10:00 - 11:30	17/04/2024 - 26/06/2024	10	Kentwood Centre	Amy Morez	£165 (no concessions)

## French - Culture et Société

Pratiquez et consolidez votre maîtrise de la langue française à travers l'étude de l'histoire, la culture et les événements contemporains de la France et des pays francophones. A non accredited course for near-fluent students with an advanced knowledge of French (A Level or Degree, or fluency acquired in extended periods in the country).

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03767	Fri	10:00 - 11:30	15/09/2023 - 15/12/2023	12	Kentwood Centre	Tba Tba	£198 (no concessions)
K03769	Fri	10:00 - 11:30	12/01/2024 - 22/03/2024	10	Kentwood Centre	Tba Tba	£165 (no concessions)
K03771	Fri	10:00 - 11:30	19/04/2024 - 28/06/2024	10	Kentwood Centre	Tba Tba	£165 (no concessions)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Italian

### Italian - Beginners - Autumn

This is a course for complete beginners, those with very limited knowledge of language or with no prior experience in language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, such as using greetings and exchanging basic information.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03680	Wed	10:00 - 12:00	13/09/2023 - 13/12/2023	12	Kentwood Centre	Silvia Bortoletto	£143 (concessions £114)
K03683	Thu	19:00 - 21:00	14/09/2023 - 14/12/2023	12	Kentwood Centre	Nicolina Sambo-Bozza	£143 (concessions £114)

### Italian - Beginners - Spring

Join this course after completing Italian Beginner Autumn course or if you have limited knowledge of language. By the end of the course, you will have consolidated your ability to take part in basic exchanges, using a wider range of words and expressions and basic correct grammatical structures.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03681	Wed	10:00 - 12:00	10/01/2024 - 20/03/2024	10	Kentwood Centre	Silvia Bortoletto	£119 (concessions £95)
K03684	Thu	19:00 - 21:00	11/01/2024 - 21/03/2024	10	Kentwood Centre	Nicolina Sambo-Bozza	£119 (concessions £95)

### Italian - Beginners - Summer

Join this course after completing Beginner Spring course. By the end of the course, you will be confident in taking part in basic exchanges, using simple vocabulary, common expressions and grammatical structures. Not suitable for absolute beginners.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03682	Wed	10:00 - 12:00	17/04/2024 - 26/06/2024	10	Kentwood Centre	Silvia Bortoletto	£119 (concessions £95)
K03685	Thu	19:00 - 21:00	18/04/2024 - 27/06/2024	10	Kentwood Centre	Nicolina Sambo-Bozza	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Italian - Improvers - Autumn

This is a course for those who completed an Italian Beginners course or those with limited knowledge of language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic grammatical structures, such as using greetings and exchanging basic information about yourself; recognise numbers and perform basic calculations including using money, tell the time and the date; order food and drinks and shop for basic items.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03675	Tue	19:00 - 21:00	12/09/2023 - 12/12/2023	12	Kentwood Centre	Silvia Bortoletto	£143 (concessions £114)
K03674	Wed	09:30 - 11:30	13/09/2023 - 13/12/2023	12	Kentwood Centre	Giovina Guerra	£143 (concessions £114)

## Italian - Improvers - Spring

Join this course after completing Italian Improvers Autumn course or if you have limited knowledge of the language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, improving in confidence and fluency.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03677	Tue	19:00 - 21:00	9/01/2024 - 19/03/2024	10	Kentwood Centre	Silvia Bortoletto	£119 (concessions £95)
K03676	Wed	09:30 - 11:30	10/01/2024 - 20/03/2024	10	Kentwood Centre	Giovina Guerra	£119 (concessions £95)

## Italian - Improvers - Summer

Join this course after completing Italian Improvers Spring course or if you have limited knowledge of the language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, including recognising and using some irregular constructions (including irregular verbs).

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03679	Tue	19:00 - 21:00	16/04/2024 - 25/06/2024	10	Kentwood Centre	Silvia Bortoletto	£119 (concessions £95)
K03678	Wed	09:30 - 11:30	17/04/2024 - 26/06/2024	10	Kentwood Centre	Giovina Guerra	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Italian - Lower Intermediate - Autumn

This non-accredited Lower Intermediate course will enable you to participate in everyday conversations using clear simple language, support discussion with descriptions or appropriate examples and understand the essential points in other people's conversations and emergencies.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03686	Wed	10:00 - 12:00	13/09/2023 - 13/12/2023	12	Kentwood Centre	Nicolina Sambo-Bozza	£143 (concessions £114)

## Italian - Lower Intermediate - Spring

This course is suitable for those who completed Lower Intermediate Autumn course or can talk about their interests and past, present and future events using mainly correctly structured sentences and respond to clearly worded questions and comments.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03687	Wed	10:00 - 12:00	10/01/2024 - 20/03/2024	10	Kentwood Centre	Nicolina Sambo-Bozza	£119 (concessions £95)

## Italian - Lower Intermediate - Summer

This course is suitable for those who completed Lower Intermediate Spring course or can talk about their interests and past, present and future events using mainly correctly structured sentences and respond to clearly worded questions and comments. Use broadly accurate intonation, pronunciation or articulation.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03688	Wed	10:00 - 12:00	17/04/2024 - 26/06/2024	10	Kentwood Centre	Nicolina Sambo-Bozza	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Italian - Higher Intermediate - Autumn

This course is suitable for those who completed Lower Intermediate course and can talk in terms about their interests and past, present and future events; and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will have vocabulary to deal with practical situations and will be able to use past, present and future events with more accuracy, using standard, predictable everyday language clearly to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03689	Thu	09:45 - 11:45	14/09/2023 - 14/12/2023	12	Kentwood Centre	Giovina Guerra	£143 (concessions £114)

## Italian - Higher Intermediate - Spring

This course is suitable for those who completed Higher Intermediate Autumn course and can talk in terms about their interests and past, present and future events and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will have consolidated vocabulary to deal with practical situations and will be able to use past, present and future events with more accuracy, using standard, predictable everyday language clearly to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03690	Thu	09:45 - 11:45	11/01/2024 - 21/03/2024	10	Kentwood Centre	Giovina Guerra	£119 (concessions £95)

## Italian - Higher Intermediate - Summer

This course is suitable for those who completed Higher Intermediate Spring course and can talk in terms about their interests and past, present and future events and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will be confident to deal with practical situations and will be able to use past, present and future events with accuracy, using a wide range of vocabulary clearly and accurately to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03691	Thu	09:45 - 11:45	18/04/2024 - 27/06/2024	10	Kentwood Centre	Giovina Guerra	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Italian - Cultura e societa

In questo corso avrete l'opportunita' di praticare ed ampliare la vostra conoscenza della lingua e cultura italiana approfondendo aspetti relativi alla storia, la letteratura, le tradizioni e la vita contemporanea in Italia. Corso non accreditato, adatto a studenti che parlano fluentemente e che posseggono una conoscenza grammaticale molto buona acquisita attraverso studi di livello avanzato o lunga permanenza in Italia.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03766	Tue	10:00 - 12:00	12/09/2023 - 12/12/2023	12	Kentwood Centre	Nicolina Sambo-Bozza	£264 (no concessions)
K03768	Tue	10:00 - 12:00	9/01/2024 - 19/03/2024	10	Kentwood Centre	Nicolina Sambo-Bozza	£220 (no concessions)
K03770	Tue	10:00 - 12:00	16/04/2024 - 25/06/2024	10	Kentwood Centre	Nicolina Sambo-Bozza	£220 (no concessions)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## London

### London Walks - Walking the Streets of London

This course is aimed at those who are new to the London Walks courses and will trace the development of London from its Roman origins in the City. Meet at Cannon Street Station, at the Plumber's Statue.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
L03730	Wed	11:00 - 13:00	13/09/2023 - 29/11/2023	10	Meet Out	Kate Boyle	£119 (concessions £95)

### London Walks - South London on Two Levels

A course of four two-hour walking tours of two south London areas: Dulwich and Crystal Palace. The intention of the course is to show the development of each area in the last two hundred years or so. It will show how both areas have emerged from an historic London wood, how geography has influenced their development – Crystal Palace being one of the highest points of South London and Dulwich down in the valley. It will also deliver great stories of historic characters (writers, artists, actors, explorers, scientists) who have sometimes arrived there in dramatic circumstances. The tours bring out fascinating commonalities and differences, show a great array of architectural styles with some fantastic listed structures and deliver a great deal of social history.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
L03731	Mon	11:00 - 13:00	2/10/2023 - 6/11/2023	4	Meet Out	Richard Watkins	£48 (concessions £38)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Patchwork and Quilting

### Patchwork For All

Come and learn a variety of techniques to make a beautiful quilt. This project will be suitable for all abilities. Individual components of the quilt could be used to make smaller projects such as a cushion or runner instead. Students are also welcome to work on their own projects under the guidance of the tutor. The cost of materials is not included in the course fee.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03692	Wed	09:30 - 12:00	13/09/2023 - 20/03/2024	22	Kentwood Centre	Elizabeth Coates	£348 (concessions £278)
K03693	Wed	13:00 - 15:30	13/09/2023 - 20/03/2024	22	Kentwood Centre	Elizabeth Coates	£348 (concessions £278)
P03744	Wed	19:00 - 21:00	13/09/2023 - 20/03/2024	22	Poverest Centre	Elizabeth Coates	£278 (concessions £223)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Photography

### Photography - Level 2 Certificate

NCFE Level 2 Certificate in Photography. This qualification course will give you technical and creative skills in photography. You will need to build a portfolio of evidence and coursework. Learners must have their own digital SLR camera and laptop to bring to classes and to use for homework assignments. You will be required to attend an assessment interview before enrolling.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03765	Mon	09:30 - 14:00	11/09/2023 - 24/06/2024	31	Kentwood Centre	Philip Bedford	£614 (concessions free)

### Photography - Introduction to Digital SLR

Learn how to get the most out of your SLR camera and how to take control of all the functions, menus and buttons. The course will cover basic camera settings to more advanced camera techniques. You will learn how to use your camera in manual and understand how to select appropriate apertures and shutter speeds. The course will cover composition and the different genres of photography such as portraits, landscapes and still life. Learners must have their own digital SLR camera to bring to classes and to use for homework assignments.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03745	Mon	19:00 - 21:00	11/09/2023 - 11/12/2023	12	Poverest Centre	Jill Collier	£152 (concessions £121)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Pilates

### Pilates for All

Understand the principles of Pilates. Concentration, alignment, breathing, centring, relaxation, coordination, flowing movements and stamina. Improve core stability to achieve exercises with greater body awareness. Please bring your own mat if you have one.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03746	Mon	09:30 - 10:30	11/09/2023 - 11/12/2023	12	Poverest Centre	Teija Jones	£72 (concessions £57)
P03747	Mon	10:40 - 11:40	11/09/2023 - 11/12/2023	12	Poverest Centre	Teija Jones	£72 (concessions £57)
P03748	Mon	09:30 - 10:30	8/01/2024 - 18/03/2024	10	Poverest Centre	Teija Jones	£60 (concessions £48)
P03749	Mon	10:40 - 11:40	8/01/2024 - 18/03/2024	10	Poverest Centre	Teija Jones	£60 (concessions £48)
P03750	Mon	09:30 - 10:30	15/04/2024 - 24/06/2024	9	Poverest Centre	Teija Jones	£54 (concessions £43)
P03751	Mon	10:40 - 11:40	15/04/2024 - 24/06/2024	9	Poverest Centre	Teija Jones	£54 (concessions £43)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Sign Language and Lip Reading

### Lip Reading

Learn or improve basic lip reading techniques for those who struggle to hear in everyday life. This is a mixed ability course for beginners and those with a little knowledge.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
C03778	Mon	14:00 - 16:00	11/09/2023 - 11/12/2023	12	Poverest Centre	Lisa Cox	Free
C03779	Mon	14:00 - 16:00	8/01/2024 - 24/06/2024	19	Poverest Centre	Lisa Cox	Free

### Lip Reading - Confident Lip Reading Pt 1

This is a fast paced course for confident lipreaders who have sound knowledge of lipreading theory and fluent fingerspelling skills. Learners must have completed at least one year of formal lipreading classes. Improve your ability to lip read so that you can take part in everyday conversations.

Precourse assessment needed.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
C03780	Tue	09:30 - 11:30	12/09/2023 - 12/12/2023	12	Poverest Centre	Lisa Cox	Free

### Lip Reading - Confident Lip Reading Pt 2

This is a fast paced course for confident lipreaders who have sound knowledge of lipreading theory and fluent fingerspelling skills. Learners must have completed at least one year of formal lipreading classes. Improve your ability to lip read so that you can take part in everyday conversations.

Precourse assessment needed.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
C03781	Tue	09:30 - 11:30	9/01/2024 - 25/06/2024	20	Poverest Centre	Lisa Cox	Free

### Lip Reading - Living Well with Hearing Loss

Hearing loss can make it difficult to take part in conversations. It can make it hard to carry on doing the things you enjoy such as going to the theatre or cinema. It can make carrying out your job much harder. This can in turn lead to feelings of isolation and depression. This course explores the issues that hearing loss can cause and suggests strategies for overcoming them. Please note that this course is delivered in spoken and written English and not BSL.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
C03782	Fri	12:30 - 15:30	13/10/2023 - 13/10/2023	1	Kentwood Centre	Lisa Cox	Free

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Spanish

### Spanish - Beginners - Autumn

This is a course for complete beginners, those with very limited knowledge of language or with no prior experience in language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, such as using greetings and exchanging basic information.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03694	Mon	12:30 - 14:30	11/09/2023 - 11/12/2023	12	Kentwood Centre	Bibi Holmes	£143 (concessions £114)
P03752	Fri	09:15 - 11:15	15/09/2023 - 15/12/2023	12	Poverest Centre	Catalina Fernandez Garcia	£143 (concessions £114)

### Spanish - Beginners - Spring

Join this course after completing Beginner Autumn course or if you have limited knowledge of language. By the end of the course, you will have consolidated your ability to take part in basic exchanges, using a wider range of words and expressions and basic correct grammatical structures.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03695	Mon	12:30 - 14:30	8/01/2024 - 18/03/2024	10	Kentwood Centre	Bibi Holmes	£119 (concessions £95)
P03753	Fri	09:15 - 11:15	12/01/2024 - 22/03/2024	10	Poverest Centre	Catalina Fernandez Garcia	£119 (concessions £95)

### Spanish - Beginners - Summer

Join this course after completing Beginner Spring course. By the end of the course, you will be confident in taking part in basic exchanges, using simple vocabulary, common expressions and grammatical structures. Not suitable for absolute beginners.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03696	Mon	12:30 - 14:30	15/04/2024 - 24/06/2024	9	Kentwood Centre	Bibi Holmes	£107 (concessions £86)
P03754	Fri	09:15 - 11:15	19/04/2024 - 28/06/2024	10	Poverest Centre	Catalina Fernandez Garcia	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Spanish - Improvers - Autumn

This is a course for those who completed a Spanish Beginners course or those with limited knowledge of language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic grammatical structures, such as using greetings and exchanging basic information about yourself; recognise numbers and perform basic calculations including using money, tell the time and the date; order food and drinks and shop for basic items.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03755	Thu	09:30 - 11:30	14/09/2023 - 14/12/2023	12	Poverest Centre	Catalina Fernandez Garcia	£143 (concessions £114)
K03697	Thu	19:00 - 21:00	14/09/2023 - 14/12/2023	12	Kentwood Centre	Tba Tba	£143 (concessions £114)

## Spanish - Improvers - Spring

Join this course after completing Spanish Improvers Autumn course or if you have limited knowledge of the language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, improving in confidence and fluency.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03756	Thu	09:30 - 11:30	11/01/2024 - 21/03/2024	10	Poverest Centre	Catalina Fernandez Garcia	£119 (concessions £95)
K03698	Thu	19:00 - 21:00	11/01/2024 - 21/03/2024	10	Kentwood Centre	Tba Tba	£119 (concessions £95)

## Spanish - Improvers - Summer

Join this course after completing Spanish Improvers Spring course or if you have limited knowledge of the language. By the end of the course, you will be able to take part in basic exchanges, using a limited range of words and expressions and basic correct grammatical structures, including recognising and using some irregular constructions (including irregular verbs).

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03757	Thu	09:30 - 11:30	18/04/2024 - 27/06/2024	10	Poverest Centre	Catalina Fernandez Garcia	£119 (concessions £95)
K03699	Thu	19:00 - 21:00	18/04/2024 - 27/06/2024	10	Kentwood Centre	Tba Tba	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Spanish - Lower Intermediate - Autumn

This non-accredited Spanish Lower Intermediate course will enable you to participate in everyday conversations using clear simple language, support discussion with descriptions or appropriate examples and understand the essential points in other people's conversations and emergencies.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03700	Mon	09:45 - 11:45	11/09/2023 - 11/12/2023	12	Kentwood Centre	Bibi Holmes	£143 (concessions £114)
P03758	Mon	19:00 - 21:00	11/09/2023 - 11/12/2023	12	Poverest Centre	Catalina Fernandez Garcia	£143 (concessions £114)

## Spanish - Lower Intermediate - Spring

This course is suitable for those who completed Spanish Lower Intermediate Autumn course or can talk about their interests and past, present and future events using mainly correctly structured sentences and respond to clearly worded questions and comments.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03701	Mon	09:45 - 11:45	8/01/2024 - 18/03/2024	10	Kentwood Centre	Bibi Holmes	£119 (concessions £95)
P03759	Mon	19:00 - 21:00	8/01/2024 - 18/03/2024	10	Poverest Centre	Catalina Fernandez Garcia	£119 (concessions £95)

## Spanish - Lower Intermediate - Summer

This course is suitable for those who completed Spanish Lower Intermediate Spring course or can talk about their interests and past, present and future events using mainly correctly structured sentences and respond to clearly worded questions and comments. Use broadly accurate intonation, pronunciation or articulation.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03702	Mon	09:45 - 11:45	15/04/2024 - 24/06/2024	9	Kentwood Centre	Bibi Holmes	£107 (concessions £86)
P03760	Mon	19:00 - 21:00	15/04/2024 - 24/06/2024	9	Poverest Centre	Catalina Fernandez Garcia	£107 (concessions £86)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Spanish - Higher Intermediate - Autumn

This course is suitable for those who completed Spanish Lower Intermediate course and can talk in terms about their interests and past, present and future events; and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will have vocabulary to deal with practical situations and will be able to use past, present and future events with more accuracy, using standard, predictable everyday language clearly and to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03703	Tue	19:00 - 21:00	12/09/2023 - 12/12/2023	12	Kentwood Centre	Bibi Holmes	£143 (concessions £114)

## Spanish - Higher Intermediate - Spring

This course is suitable for those who completed Spanish Higher Intermediate Autumn course and can talk in terms about their interests and past, present and future events and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will have consolidated vocabulary to deal with practical situations and will be able to use past, present and future events with more accuracy, using standard, predictable everyday language clearly and to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03704	Tue	19:00 - 21:00	9/01/2024 - 19/03/2024	10	Kentwood Centre	Bibi Holmes	£119 (concessions £95)

## Spanish - Higher Intermediate - Summer

This course is suitable for those who completed Higher Intermediate Spring course and can talk in terms about their interests and past, present and future events and can take part in exchanges related to common social and everyday interactions. By the end of the course, you will be confident to deal with practical situations and will be able to use past, present and future events with accuracy, using a wide range of vocabulary clearly and accurately to maintain and develop an exchange.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03705	Tue	19:00 - 21:00	16/04/2024 - 25/06/2024	10	Kentwood Centre	Bibi Holmes	£119 (concessions £95)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Spanish - Advanced

A non-accredited course for those who have completed a Higher Intermediate Spanish course or can communicate using longer sentences which link ideas and develop clear, detailed arguments; and have working knowledge of tenses. You will be able to participate in sustained exchanges on a range of complex or topical issues and give detailed information and/or explanations about past, present and future events.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
P03775	Thu	11:45 - 13:45	14/09/2023 - 14/12/2023	12	Poverest Centre	Catalina Fernandez Garcia	£264 (no concessions)
P03776	Thu	11:45 - 13:45	11/01/2024 - 21/03/2024	10	Poverest Centre	Catalina Fernandez Garcia	£220 (no concessions)
P03777	Thu	11:45 - 13:45	18/04/2024 - 27/06/2024	10	Poverest Centre	Catalina Fernandez Garcia	£220 (no concessions)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Stained Glass

### Stained Glass For All

Learn, create or develop a personal piece in stained glass to enhance your home or as a unique gift. All are welcome, from those wishing to learn the basic skills and those wanting to improve current skills. The cost of materials is not included in the course fee.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03706	Thu	10:00 - 12:30	14/09/2023 - 14/12/2023	12	Kentwood Centre	Louise Hopkins	£190 (concessions £152)
K03712	Thu	13:00 - 15:00	14/09/2023 - 14/12/2023	12	Kentwood Centre	Louise Hopkins	£152 (concessions £121)
K03709	Thu	19:00 - 21:00	14/09/2023 - 14/12/2023	12	Kentwood Centre	Louise Hopkins	£152 (concessions £121)
K03707	Thu	10:00 - 12:30	11/01/2024 - 21/03/2024	10	Kentwood Centre	Louise Hopkins	£158 (concessions £126)
K03713	Thu	13:00 - 15:00	11/01/2024 - 21/03/2024	10	Kentwood Centre	Louise Hopkins	£126 (concessions £101)
K03710	Thu	19:00 - 21:00	11/01/2024 - 21/03/2024	10	Kentwood Centre	Louise Hopkins	£126 (concessions £101)
K03708	Thu	10:00 - 12:30	18/04/2024 - 27/06/2024	10	Kentwood Centre	Louise Hopkins	£158 (concessions £126)
K03714	Thu	13:00 - 15:00	18/04/2024 - 27/06/2024	10	Kentwood Centre	Louise Hopkins	£126 (concessions £101)
K03711	Thu	19:00 - 21:00	18/04/2024 - 27/06/2024	10	Kentwood Centre	Louise Hopkins	£126 (concessions £101)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Upholstery

### Upholstery Workshop

A workshop for all abilities. Learn a variety of skills using traditional methods, e.g. webbing, springing, bridling, fitting top covers and buttoning. Project will be your own choice of chair or stool, small projects only as there are no storage facilities on site. Beginners welcome. The cost of materials is not included in the course fee. You will be expected to provide all items for your individual project. Some materials may be purchased from the College via the tutor. The tutor will give advice on individual project requirements. Please bring a wooden mallet, hammer, scissors, Stanley knife and a straight screwdriver to the first session and any other upholstery tools you may have. Any additional equipment/materials requirements for individual projects will be discussed at the first session.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03719	Tue	09:45 - 11:45	12/09/2023 - 12/12/2023	12	Kentwood Centre	Stephen Simpson	£152 (concessions £121)
K03721	Tue	12:15 - 14:15	12/09/2023 - 12/12/2023	12	Kentwood Centre	Stephen Simpson	£152 (concessions £121)
P03761	Thu	09:45 - 11:45	14/09/2023 - 14/12/2023	12	Poverest Centre	Stephen Simpson	£152 (concessions £121)
P03762	Thu	12:15 - 15:15	14/09/2023 - 14/12/2023	12	Poverest Centre	Stephen Simpson	£228 (concessions £182)
K03715	Fri	09:45 - 11:45	15/09/2023 - 15/12/2023	12	Kentwood Centre	Stephen Simpson	£152 (concessions £121)
K03717	Fri	12:15 - 14:15	15/09/2023 - 15/12/2023	12	Kentwood Centre	Stephen Simpson	£152 (concessions £121)
K03720	Tue	09:45 - 11:45	9/01/2024 - 21/05/2024	16	Kentwood Centre	Stephen Simpson	£202 (concessions £162)
K03722	Tue	12:15 - 14:15	9/01/2024 - 21/05/2024	16	Kentwood Centre	Stephen Simpson	£202 (concessions £162)
P03763	Thu	09:45 - 11:45	11/01/2024 - 23/05/2024	16	Poverest Centre	Stephen Simpson	£202 (concessions £162)
P03764	Thu	12:15 - 15:15	11/01/2024 - 23/05/2024	16	Poverest Centre	Stephen Simpson	£303 (concessions £243)
K03716	Fri	09:45 - 11:45	12/01/2024 - 24/05/2024	16	Kentwood Centre	Stephen Simpson	£202 (concessions £162)
K03718	Fri	12:15 - 14:15	12/01/2024 - 24/05/2024	16	Kentwood Centre	Stephen Simpson	£202 (concessions £162)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Yoga

### Wellbeing - Gentle Yoga

Are your muscles tired of sitting? Do you need to relax and stretch? Join our gentle Yoga class, suitable for all levels. Please bring your own mat if you have one.

Course Code	Day	Times	Dates	No of Weeks	Centre	Tutor	Fees
K03723	Wed	12:15 - 13:15	13/09/2023 - 13/12/2023	12	Kentwood Centre	Giovina Guerra	£72 (concessions £57)
K03724	Thu	12:15 - 13:15	14/09/2023 - 14/12/2023	12	Kentwood Centre	Giovina Guerra	£72 (concessions £57)
K03725	Wed	12:15 - 13:15	10/01/2024 - 20/03/2024	10	Kentwood Centre	Giovina Guerra	£60 (concessions £48)
K03726	Thu	12:15 - 13:15	11/01/2024 - 21/03/2024	10	Kentwood Centre	Giovina Guerra	£60 (concessions £48)
K03727	Wed	12:15 - 13:15	17/04/2024 - 26/06/2024	10	Kentwood Centre	Giovina Guerra	£60 (concessions £48)
K03728	Thu	12:15 - 13:15	18/04/2024 - 27/06/2024	10	Kentwood Centre	Giovina Guerra	£60 (concessions £48)

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## 2023/2024 Course Fees

### Funding and Proof of Eligibility

The majority of our courses benefit from funding from the Greater London Authority (GLA) or Education and Skills Funding Agency (ESFA). The GLA/ ESFA require the College to provide evidence of student identity and eligibility.

For a student to be eligible for GLA funding, they must live in London, be a UK Citizen and/or have a legal right to be resident in the United Kingdom for 12 months. If you are not sure if you are eligible, or for further guidance on eligibility please call the Kentwood Centre on 020 8659 7976.

The College will require you to provide your passport, birth certificate or home office papers to prove your eligibility. You will also be required to complete and sign an individual learner record to confirm eligibility. Anyone who, if required, fails to provide proof of their eligibility will be charged course fees at the rate of £10.98 per hour plus any other costs. Anyone who is not eligible for such funding will also be required to pay tuition fees at the rate of £10.98 per hour plus any other costs.

### Aged 19 or over

If you are in receipt of state benefits other than state pension and child benefit, you may be eligible for a reduction in fees for any course that is supported by GLA/ESFA funding. For non-accredited courses this will be a maximum of 20%. For approved qualification courses, the course may be free provided you can confirm that you are unemployed and actively seeking work. Also, if you are working but are on a low wage, you may be eligible for a free course. Please ask for details.

If you are in receipt of benefits, you may be asked to bring current evidence of this, together with your passport, birth certificate or home office papers, to the College each time you enrol. You will be asked to self-declare and sign a form to say you are in receipt of these benefits.

Please note, some courses do not attract any Government funding from the GLA/ ESFA, and/or concessions are not available. See individual course information pages for details.

In addition, for students not in receipt of benefit and not working who have difficulty in meeting the cost, we may be able to help you through the Learner Support Funds provided by the GLA/ESFA. However, this is a very limited amount of money. For more information telephone Helen Hart on 020 8659 7976 or email [enquiries@baec.ac.uk](mailto:enquiries@baec.ac.uk)

### Paying by instalments

If your course is more than 16 weeks long, you may pay for your course in three instalments. Please ask for information at the time of enrolment.

### Please note

Bromley Adult Education College cannot enrol you on another course while there is a balance of fees outstanding for any previous enrolment. There may be further costs incurred after joining the course e.g. course materials, tools and equipment. Please read the course information page before enrolling.

### Aged 16-18 years

Our courses are for learners aged 19 and over only. Please see [LSEC](#) for information on courses for 16-18 year olds. You must be 19 or over on 31<sup>st</sup> August 2023 (date of birth on or before 31<sup>st</sup> August 2004).

### Exam and Accreditation Fees

Examination, accreditation and administration costs are generally included in the course fee, with the exception of ESOL where the exam fees are payable separately. Please check the details in each course description. All examination/accreditation and administration fees are non-refundable as they are passed on to external examining bodies.

# Bromley Adult Education College – Programme 2023-2024

New courses are planned all year, please check the **Course List** pages on [www.baec.ac.uk](http://www.baec.ac.uk)

## Where to Find Us

### Kentwood Centre

Kingsdale Road, Penge, SE20 7PR

Tel: 020 8659 7976

Email: [enquiries@baec.ac.uk](mailto:enquiries@baec.ac.uk)

#### Office open

9.00-16.00 (Mon to Thu)

9.00-15.00 (Fri)

18.30-20.30 (Tues and Thu evenings  
**term time only**)

#### Public Transport

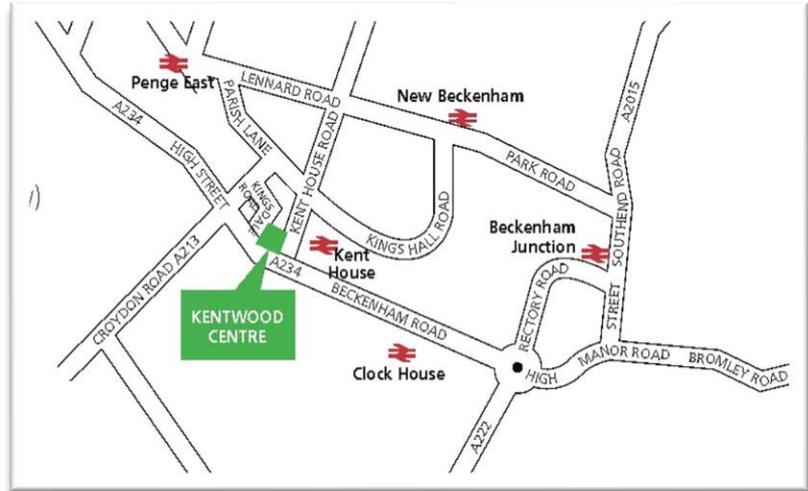


Kent House and Clockhouse

Tramlink: Beckenham Road



High Street, Penge: 194, 227 & 358; nearby - 75, 176, 197



### Poverest Centre

Poverest Road, Orpington, BR5 2DQ

Tel: 01689 822886

Email: [enquiries@baec.ac.uk](mailto:enquiries@baec.ac.uk)

#### Office open term time only

9.00-16.00 (Mon to Thu)

9.00-15.00 (Fri)

18.30-20.30 (Mon and Wed evenings)

#### Public Transport



Petts Wood and St. Mary Cray

Poverest Road: 273



Nearby – 61 and R3

